

## TRUST BOARD MEETING TO BE HELD IN PUBLIC

### AGENDA

for the meeting of the Trust Board to be held on Friday 30 May 2008, 10.30 am – 1.00 pm  
in the Trust Management Boardroom, Trust HQ, 2<sup>nd</sup> Floor, The Great Western Hospital, Swindon

		Paper	Start time
1	CHAIR'S WELCOME AND NOTICE OF APOLOGIES FOR ABSENCE		10.30
2	DECLARATION OF INTERESTS Members are reminded of their obligation to declare any interest they may have in any issue arising at the meeting, which might conflict with the business of the Trust.		
3	MINUTES To confirm the public section of the minutes of the Trust Board meeting held on 25 April 2008	A	10.35
4	MATTERS ARISING		10.40
5	QUESTIONS FROM THE PUBLIC RELATING TO SUBJECTS ON THIS AGENDA		10.45
6	STRATEGY & PLANNING <ul style="list-style-type: none"> <li>• Foundation Trust Application Update (SNR)</li> <li>• Swindon and Wiltshire Primary Care Trusts' Operating Plans (LHT)</li> <li>• Cardiology Strategy – presentation (AT)</li> </ul>	B C D	10.50
7	COMMUNICATIONS (INTERNAL AND EXTERNAL) <ul style="list-style-type: none"> <li>• Chief Executive's Report – <i>to note</i> (LHT)</li> <li>• Chair &amp; Non-Executive Directors' verbal reports (BL &amp; all NEDs)</li> <li>• Media Relations Update (OF)</li> </ul>	E - F	11.15

		Paper	Start time
8	<b>GOVERNANCE &amp; RISK</b> <ul style="list-style-type: none"> <li>• Clinical Governance Update (including an update on infection control) (AT)</li> <li>• Mental Health Committee Annual Report 2007/08 (SR)</li> <li>• Historical Due Diligence – Executive Summary and Actions (SNR)</li> <li>• Proposed Governance Structure (LHT)</li> </ul>	G H I J	11.40
9	<b>PERFORMANCE – ALL THE FOLLOWING TO NOTE ONLY</b> <ul style="list-style-type: none"> <li>• Operational Report – <i>to note</i> (AT)</li> <li>• Performance Dashboard – <i>to note</i> (CM)</li> <li>• Workforce Annual Report 2007/08 including Q4 Workforce Report (OF)</li> </ul>	K L M	12.15
10	<b>FINANCE</b> <ul style="list-style-type: none"> <li>• Finance Report for Month 1 – <i>to note</i> (CM)</li> <li>- Monitor Shadow Reporting (CM)</li> </ul>	N	12.35
11	<b>ANY OTHER BUSINESS – Limited to urgent business notified to the Chair/ Board Secretary in advance of the meeting</b>		12.55
12	<b>DATE OF NEXT MEETING</b> <b>Friday, 27 June 2008</b>		1.00