

## TRUST BOARD MEETING TO BE HELD IN PUBLIC

### AGENDA

for the meeting of the Trust Board to be held on Friday 28 March 2008, 10.30 am – 1.00 pm  
in the Trust Management Boardroom, Trust HQ, 2<sup>nd</sup> Floor, The Great Western Hospital, Swindon

		Paper	Start time
1	CHAIR'S WELCOME AND NOTICE OF APOLOGIES FOR ABSENCE		10.30
2	DECLARATION OF INTERESTS Members are reminded of their obligation to declare any interest they may have in any issue arising at the meeting, which might conflict with the business of the Trust.		
3	MINUTES To confirm the public section of the minutes of the Trust Board meeting held on 29 February 2008	A	10.35
4	MATTERS ARISING		10.40
5	QUESTIONS FROM THE PUBLIC RELATING TO SUBJECTS ON THIS AGENDA		10.45
6	STRATEGY & PLANNING <ul style="list-style-type: none"> <li>• Business Plan &amp; Budget 2008/09 (MM)</li> <li>• Foundation Trust Application Update (LHT)</li> <li>• Implementation of Trust-wide No Smoking Plan (OF)</li> </ul>	B C D	10.50
7	COMMUNICATIONS (INTERNAL AND EXTERNAL) <ul style="list-style-type: none"> <li>• Chief Executive's Report – <i>to note</i> (LHT)</li> <li>• Chair &amp; Non-Executive Directors' verbal reports (BL &amp; all NEDs)</li> </ul>	E -	11.30
8	GOVERNANCE & RISK <ul style="list-style-type: none"> <li>• Clinical Governance Update (including an update on infection control) (AT)</li> <li>• Picker Survey Report (AT)</li> <li>• Standards for Better Health Declaration Report (AT)</li> </ul>	F G H	11.45

		Paper	Start time
9	OPERATIONAL PERFORMANCE <ul style="list-style-type: none"> <li>• Operational Report – <i>to note</i> (AT) (<i>to follow</i>)</li> <li>• Performance Dashboard (including update on theatres utilisation) – <i>to note</i> (GS)</li> <li>• IM&amp;T Quarterly Report (MM)</li> </ul>	I J K	12.25
10	FINANCE <ul style="list-style-type: none"> <li>• Finance Report for Month 11 (1 April to 29 February 2008) (MM)</li> </ul>	L	12.40
11	ANY OTHER BUSINESS – Limited to urgent business notified to the Chair/ Board Secretary in advance of the meeting		12.55
12	DATE OF NEXT MEETING <b>Friday, 28 March 2008</b>		1.00