

### TRUST BOARD MEETING TO BE HELD IN PUBLIC

#### AGENDA

for the meeting of the Trust Board to be held on Friday 26 October 2007, 1.30 pm to 4.15 pm  
in the Trust Management Boardroom, Trust HQ, 2<sup>nd</sup> Floor, The Great Western Hospital, Swindon

		Paper	Start time
1	CHAIR'S WELCOME AND NOTICE OF APOLOGIES FOR ABSENCE		1.30
2	DECLARATION OF INTERESTS Members are reminded of their obligation to declare any interest they may have in any issue arising at the meeting, which might conflict with the business of the Trust.		
3	MINUTES To confirm the public section of the minutes of the Trust Board meeting held on 28 September 2007	A	1.35
4	MATTERS ARISING <ul style="list-style-type: none"> <li>Analysis of referrals following closure of Minor Injuries Unit, Savernake Hospital (SR)</li> </ul>		1.40
5	QUESTIONS FROM THE PUBLIC RELATING TO SUBJECTS ON THIS AGENDA		1.50
6	STRATEGY & PLANNING <ul style="list-style-type: none"> <li>Wiltshire Primary Care Trust's Public Health Annual Review – presentation by Maggie Rae, Director of Public Health, Wiltshire PCT &amp; Wiltshire County Council</li> <li>Foundation Trust Progress Report (NH/LHT)</li> <li>Business Case for Replacement Consultant Obstetrician &amp; Gynaecologist (AT)</li> <li>Business Case for 2<sup>nd</sup> Consultant Neurologist (AT)</li> <li>Maternity Strategy and Action Plan (Kate Hannam, General Manager, Women's &amp; Children's Directorate to present) (<i>Action Plan to be tabled</i>)</li> </ul>	B C D E	1.55   2.45
7	COMMUNICATIONS (INTERNAL AND EXTERNAL) <ul style="list-style-type: none"> <li>Chief Executive's Report – to note (LHT)</li> <li>Chair &amp; Non-Executive Directors' verbal reports (PN &amp; all NEDs)</li> </ul>	F	3.00

		Paper	Start time
8	<b>GOVERNANCE &amp; RISK</b> <ul style="list-style-type: none"> <li>Clinical Governance Update (AT)</li> </ul>	G	3.15
9	<b>OPERATIONAL PERFORMANCE</b> <ul style="list-style-type: none"> <li>Annual Health Check Full Results (SR)</li> <li>Operational Report – <i>to note</i> (AT)</li> <li>Performance Dashboard – <i>to note</i> (SR)</li> <li>Quarter 2 Workforce Report (1 July to 30 September 2007) (CO) <ul style="list-style-type: none"> <li>Action Plan to improve appraisal rate</li> </ul> </li> <li>Trust Estates &amp; Facilities (EfM) Quarterly Report (CM)</li> </ul>	H I J K L M	3.20
10	<b>FINANCE</b> <ul style="list-style-type: none"> <li>Finance Report for Month 6 (1 April to 30 September 2007) (CM)</li> </ul>	N	4.00
11	<b>ANY OTHER BUSINESS</b> – Limited to urgent business notified to the Chair/ Board Secretary in advance of the meeting		4.10
12	<b>DATE OF NEXT MEETING</b> <b>Friday, 30 November 2007</b>		4.15