

TRUST BOARD MEETING TO BE HELD IN PUBLIC

AGENDA

for the meeting of the Trust Board to be held on Friday 30 November 2007, 9.30 am – 12.30 pm
in the Trust Management Boardroom, Trust HQ, 2nd Floor, The Great Western Hospital, Swindon

		Paper	Start time
1	CHAIR'S WELCOME AND NOTICE OF APOLOGIES FOR ABSENCE		9.30
2	DECLARATION OF INTERESTS Members are reminded of their obligation to declare any interest they may have in any issue arising at the meeting, which might conflict with the business of the Trust.		
3	PRESENTATIONS <ul style="list-style-type: none"> • Cancer Services Annual Report 2006/07 (Dr Sarah Green, Consultant Haematologist/Trust Lead Cancer Clinician to present) • Sustainable achievement of 98% 4-hour target in A&E (presentation by Dr Mark Juniper, Associate Medical Director & Claire Allen, General Manager, Unscheduled Care) 	A	9.30 9.50
4	MINUTES To confirm the public section of the minutes of the Trust Board meeting held on 26 October 2007	B	10.10
5	MATTERS ARISING		10.15
6	QUESTIONS FROM THE PUBLIC RELATING TO SUBJECTS ON THIS AGENDA		10.20
7	STRATEGY & PLANNING <ul style="list-style-type: none"> • IM&T Strategy Framework 2007/08 – 2011/12 (David Davies, Director of IM&T to present) • Foundation Trust Progress Report (NH/LHT) • Car Parking Charge Review (CM) 	C D E	10.25
8	COMMUNICATIONS (INTERNAL AND EXTERNAL) <ul style="list-style-type: none"> • Chief Executive's Report – <i>to note</i> (LHT) • Chair & Non-Executive Directors' verbal reports (PN & all NEDs) 	F	10.55

		Paper	Start time
9	GOVERNANCE & RISK <ul style="list-style-type: none"> • Annual Audit Letter 2006/07 (CM) • Revision of Standing Orders, Standing Financial Instructions, Scheme of Reservation & Scheme of Delegation – <i>ratification of amendments</i> (NH) • New Complaints Policy – <i>to note and formally approve</i> (SR) 	G H I	11.20
9	OPERATIONAL PERFORMANCE <ul style="list-style-type: none"> • Operational Report – <i>to note</i> (AT) • Performance Dashboard – <i>to note</i> (SR) 	J K	11.35
10	FINANCE <ul style="list-style-type: none"> • Finance Report for Month 7 (1 April to 31 October 2007) (CM) • Local Delivery Plan / Business Planning – <i>update on progress</i> (presentation by CM) 	L	11.50
11	ANY OTHER BUSINESS – Limited to urgent business notified to the Chair/ Board Secretary in advance of the meeting		12.25
12	DATE OF NEXT MEETING Monday, 10 December 2007		12.30